



# OFFICE OF THE ROURKELA MUNICIPAL CORPORATION

UDITNAGAR, ROURKELA, ODISHA-769012

E-mail ID: rourkelamunicipality@gmail.com

No. 2172

Date. 07/02/25

## EOI for Empanelment of Agencies for Street Art, Wall Painting and Pubic Artwork under Rourkela Municipal Corporation

Rourkela Municipal Corporation invites expression of interest (EOI) for empanelment of Independent Artists, Art Educational Institutes and Non Governmental Organizations for undertaking Street Art, Wall Painting and Public Art Work for city beautification under Rourkela Municipal Corporation, Odisha. The details of EOI may be seen/ download from [www.rmc.nic.in](http://www.rmc.nic.in). Any Changes, corrigendum etc. will be updated at the mentioned portal only. For further queries/ comments, please contact to E-mail ID of [rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com).

EOIs are to be submitted through sealed cover envelope containing two separate sealed envelopes for Technical and Financial Proposals. The interested Individuals/ Agencies should submit the complete EOI in the sealed cover addressed to Commissioner, Rourkela Municipal Corporation, Uditnagar, Rourkela-769012 (Odisha) super scribing as "**EOI for empanelment of Agencies for undertaking Street Art, Wall Painting and Public Art Work**" through Speed Post/ Registered Post/Courier or By Hand on or before 24.02.2025 up to **1.00 PM**. The EOI will be opened on the same day at **4.30 PM** in presence of the Applicants who wish to attend. If the last date of submission, opening of EOI and other schedule happens to be a holiday, the next working day will be treated as the schedule for the same. Authority reserves the right to accept/ reject any or all the EOIs without assigning any reason thereof.

Commissioner

Rourkela Municipal Corporation

Date: 07/02/25

Memo No. 2173

Copy to Office Notice Board/ MIS, RMC for general public information and uploading of the EOI in the RMC website.

Commissioner

Rourkela Municipal Corporation

Date: 07/02/25

Memo No. 2174

Copy to the Director, I&PR Dept., Govt. of Odisha, Bhubaneswar for information and requested to publish the copy of above-mentioned notice in One highly circulated Odia daily (All Editions) and One highly circulated English daily on 08.12.2025. The font size should be 8 Points and rate should be as per I&PR.

Commissioner

Rourkela Municipal Corporation



No. 2172

Date: 07.02.2025

**Expression of Interest (EOI)**

**For**

**Empanelment of Independent Artists, Art Educational Institutes and Non Governmental Organizations for undertaking Street Art, Wall Painting and Public Art Work for City Beautification under Rourkela Municipal Corporation**

**Rourkela Municipal Corporation**

Uditnagar, Rourkela-769012

Dist.-Sundargarh (Odisha)

Website: [www.rmc.nic.in](http://www.rmc.nic.in)

Email Id: [rourkelamunicipality@gmail.com](mailto:rourkelamunicipality@gmail.com)

## Schedule of Empanelment Process

Sl. No	Description	Date & Time
1	Date of Issue of EOI	07.02.2025
2	Submission of pre-application queries by Applicants electronically through official E-mail ID only: rourkelamunicipality@gmail.com	13.02.2025
3	Submission of EOI	24.02.2025, 01:00 PM
4	Opening of EOI (Technical Proposal) at Council of RMC	24.02.2025, 4:30 PM
5	Technical Presentation by the Applicants at Council Hall of RMC	Not required.
6	Opening of Financial Proposal	to be intimated.
7	Address of Communication	The Commissioner Rourkela Municipal Corporation Uditnagar, Rourkela Dist.-Sundargarh State-Odisha PIN-769012

**Note:** Corrigendum, addendums and subsequent clarification of the EOI terms, if any, can be downloaded from the official website of RMC i.e. [www.rmc.nic.in](http://www.rmc.nic.in) .



**Commissioner**  
**Rourkela Municipal Corporation**

## **A. Introduction**

Rourkela Municipal Corporation (RMC) invites Expression of Interest (EOI) from prospective applicant's i.e. Independent Artists, Art Educational Institutes and Non Governmental Organizations (collectively hereinafter referred as "Applicant") to undertake Street Arts, Wall Paintings, Public Art Works, Murals and Graffiti for city beautification under Rourkela Municipal Corporation, Rourkela.

RMC has identified certain road stretches, over bridges, buildings, important infrastructures etc. for work related to wall paintings, murals, graffiti and street art. The exact location and area for the above job to be decided by RMC while issuance of work order.

## **B. Scope of Work**

The independent artists/ art education institutes/ non-governmental organizations are expected to play a positive and independent role in discharging its functions, thereby facilitating the smooth implementation and operation of the street art and murals project. Broadly, the scope shall encompass:

1. The program targets to paint large scale wall painting, murals and street art in high visibility landscapes like Flyovers – piers, underbellies and sidewalls, Building Facades, Water Tanks, and Walls etc.
2. The work shall include scrapping and cleaning of wall, painting of one primer coat and one weather seal coat (Asian Paints/ Dulux or equivalent brand), applying paint for mural art painting.
3. The agency shall do Wall Putti/ White Wash as base work before start of Art work, if required.
4. All the labour, manpower and equipments required for execution of the Art work shall be the responsibility of the selected applicants for undertaking the work. All costs related or incidental shall be borne by the selected applicant.
5. Daily monitoring of the nominated sites as earmarked.
6. Ensure adequate safety and environment management measures. The selected applicant shall take all precautions for safety of the manpower and labour employed by it in order to fulfill the scope of the work. RMC shall assume no responsibility in this regard.
7. RMC will decide the theme of the Art work or the selected agency will suggest the theme the painting. The agency must produce the prototype before execution of the work.

## **C. Minimum Eligibility of the Applicants**

Minimum eligibility criteria prescribed for selection of applicants are as mentioned below:

1. The Applicant must have completed 01 (one) similar projects/ assignments with minimum amount of Rs. 30,00,000/- (Rupees Thirty Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/ reputed private agency area related to Street Art/ Mural Paintings.

**Or**

2. The Applicant must have completed 03 (two) similar projects/ assignments with minimum amount of Rs. 10,00,000/- (Rupees Ten Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/ reputed private agency area related to Street Art/ Mural Paintings.

3. The Applicant shall be a single entity who is an independent artist, art education institute or Non Governmental Organization.
4. Any Applicant which has been barred by any Central/ State Govt. agencies/ PUS in India, or any entity controlled by them, from participating in any project would not be eligible for participation.
5. The applicant shall have PAN and valid GST Registration No.

Applicants not meeting the minimum eligibility criteria will not be considered for opening of financial proposal. Self-attested documents against point No. 2 and 3 (as per format provided in FORM-B and FORM-C respectively) must be submitted by the Applicant. All documents must be properly indexed.

However, for demonstration of experience as per Point No. 1 of this Clause, the applicant must attach work experience certificate from the client such as work order/ agreement copy/ completion certificate along with the format provided in FORM-D. All the above mentioned documents must be submitted separately in the Technical Proposal (Envelope-1).

**Note:**

- No Consortium/ JV shall be allowed to participate in this EOI.
- RMC reserves the right to reject any application without prior notice.

**D. Brief description of the Selection Process**

The Authority has adopted a Single Stage - Two Rounds selection process (collectively the "Selection Process") in evaluating the Proposals comprising technical and financial proposals to be submitted in two separate sealed envelopes. In the first stage, a technical evaluation will be carried out as specified in the EOI. Based on this technical evaluation, a list of short-listed Applicants shall be prepared and the financial proposal of only qualified applicants shall be evaluated. Maximum 03 (Three) Nos. of Independent Artists, Art Educational Institutes and Non Governmental Organizations will be empanelled. The Lowest quoting Independent Artists, Art Educational Institutes and Non Governmental Organizations will be empanelled along with L2 & L3 Independent Artists, Art Educational Institutes and Non Governmental Organizations at the L1 Price, if agreed. If not then the other Independent Artists, Art Educational Institutes and Non Governmental Organizations will get chance according to their position in financial standings.

**E. EOI Submission Process**

The Applicants would be required to furnish the information specified in the EOI document. Only those Applicants who will qualify the Technical Proposal Round will be considered for the Second Round, i.e. the evaluation of Financial Proposal.

All Applicants are required to submit duly filled Formats (Technical and Financial Proposal) in accordance with the guidelines set forth in this EOI. In order to enable the Applicants to prepare the proposal in a consistent manner and to

minimize misunderstandings regarding how Applicants' Proposals will be interpreted by RMC, the formats (Form A to D in Technical Proposal) in which Applicants will specify the fundamental aspects of their Proposals has been broadly outlined in the document. The evaluation of Technical Proposal

(Envelope 1) shall be carried out in accordance with the terms and conditions provided in this EOI document.

The Evaluation of the Financial Proposal-FORM E (Envelope 2) would be carried out on the basis of the evaluation of the Technical Proposal (Envelope 1) as per the criteria mentioned in the EOI. The Financial Proposal (Envelope 2) of short-listing Applicants would be opened.

The Applicant shall seal each of the envelopes duly marking each envelope as **"TECHNICAL PROPOSAL FOR ART WORK"** AND **"FINANCIAL PROPOSAL FOR ART WORK"** respectively and write the applicant details in the left corner of the envelope.

Both the envelopes (Envelope 1 and 2) should put in a single sealed cover contain the following information to be marked at the top in bold letters: **"EOI for empanelment of Agencies for undertaking Street Art, Wall Painting and Public Art Work"** and write the applicant details in the left corner of the envelope. The complete EOI should be submitted through Speed Post/ Registered Post/Courier or By Hand as per schedule to:

The Commissioner,  
Rourkela Municipal Corporation,  
Udit Nagar, Rourkela  
Dist.- Sundargarh, Odisha  
PIN- 769012

#### **F. EOI Document Fee**

Non-refundable EOI document fee cost in shape of Demand Draft from any scheduled commercial bank in favour of Commissioner, Rourkela Municipal Corporation, Rourkela payable at Rourkela for Rs. 7,080/- (Rupees Seven Thousand Eighty only) including GST is to be furnished by the Applicant along with the Technical Proposal. Proposals without the requisite EOI document fee shall be treated as non-responsive and rejected.

#### **Validity of Proposal**

The Proposal shall be valid for a period of not less than 90 days from the Proposal Due Date.

#### **Period of Completion**

The assigned work should be completed within 30 days from the date of issuance of work order. Any extension of time schedule will be at discretion of RMC Authority. Failure to comply the work within the time schedule mentioned above will invite the penalty of 10% from the project payment.

## **Language**

The Proposal with all accompanying documents (the "Documents") and all communications in relation to or concerning the Selection Process shall be in English language and strictly on the forms provided in this EOI. No supporting document or printed literature shall be submitted with the Proposal unless specifically asked for and in case any of these Documents is in another language, it must be accompanied by an accurate translation of all the relevant passages in English, in which case, for all purposes of interpretation of the Proposal, the translation in English shall prevail.

**FORM-A**

**Cover Letter**

**EOI Advt. No.**                      / **Date:**

To

The Commissioner  
Rourkela Municipal Corporation  
Uditnagar, Rourkela  
Dist.-Sundargarh  
State-Odisha  
PIN-769012

Sir,

We have examined in detail and have understood the terms and conditions stipulated for eligibility of the Applicant in the EOI Document issued by RMC. We agree and undertake to abide by all these terms and conditions. We hereby submit all the necessary information and relevant documents during submission of or proposal. We undertake, if our proposal is accepted, to deliver services as specified in the EOI documents.

We are enclosing Document Fee Cost of Rs. 7,080/- (Rupees Seven Thousand Eighty only) in the form of DD (DD No. \_\_\_\_\_ Date \_\_\_\_\_ drawn from \_\_\_\_\_ Bank) payable to the Commissioner, Rourkela Municipal Corporation, Rourkela at Rourkela.

As per EOI the validity of the proposal is 90 days from the last date of submission of proposal and we agree that the proposal is unconditional. We understand that RMC reserves the right to reject any application without assigning any reason thereof.

Yours faithfully

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

Name of the Company:



**FORM-B****Applicant's Profile**

1	Name of the Independent Artist/ Art Educational Institutes/ Non Governmental Organizations	
2	Name of the Authorized person	
3	Address	
4	Contact Number	
5	E-mail ID	
6	Year of Establishment (Not applicable in case of Individual Artist)	
7	PAN No. (Photocopy to be attached)	
8	GST No. (Photocopy to be attached)	
9	No. of years of experience in Wall painting, Mural and Street Art Work	
10	Total Number of Manpower available with the Applicant (in Number)	
	a. Creative Artists (in Number)	
	b. Client Servicing (in Number)	
	c. Other Staff (in Number)	

Date:

Place:

Signature of Authorized person with Seal

Name:

Designation:

Name of the Company:

**FORM-C**

**Format for Affidavit Certifying that Entity / Director/s of Entity are not Blacklisted**

**(On a Stamp Paper of relevant value)**

**Affidavit**

I M/s. .... Sole Applicant, (the names and addresses of the registered office) hereby certify and confirm that we or any of our promoter/s / director/s are not barred or blacklisted by any state government or central government / department / agency/PSU in India from participating in Project/s, either individually or as member of a Consortium as on .....

We further confirm that we are aware that as per the EOI, our application would be liable for rejection in case any material misrepresentation is made or discovered with regard to the requirements of the RFQ at any stage of the Empanelment Process or thereafter during the empanelment period.

Dated this .....Day of ....., 2022

Name of the participant:

.....  
Signature of the Authorized Person

.....  
Name of the Authorized Person

**FORM-D****Format for Demonstrating Eligibility of the Applicant (for each project)**

The Applicant must have completed 01 (one) similar projects/ assignments with minimum amount of Rs. 30,00,000/- (Rupees Thirty Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/ reputed private agency area related to Street Art/ Mural Paintings

**OR**

The Applicant must have completed 03 (two) similar projects/ assignments with minimum amount of Rs. 10,00,000/- (Rupees Ten Lakhs only) each under a single contract/ Work Order/ Completion Certificate from any government/ reputed private agency area related to Street Art/ Mural Paintings.

<b>Sl. No</b>	<b>Parameter</b>	<b>Details</b>
1	Name of the Authority/ Client	
2	Type of Authority/ Client (Government / Private)	
3	Name of the Project	
4	Type of Art Work (Wall paintings/ Murals / Street Art Work)	
5	Location	
6	Start Date & End Date of the Project	
7	Total Area allotted for work in Square feet	

**Note:**

The applicant must attach work experience certificate from the client such as work order/ agreement copy/ completion certificate etc.

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

Name of the Company:

**FORM-E**

**Financial Proposal**

**EOI Advt. No.**

**/ Date:**

**Name of the Work:** EOI for empanelment of Agencies for undertaking Street Art, Wall Painting and Public Art Work

<b>Sl. No</b>	<b>Description of Items of Works</b>	<b>Unit</b>	<b>Quoted Rate excluding of GST</b>
1	Supplying of all materials, labour, T&P for providing <b>Artistic Paint</b> with super grade weather coat with glushy finish including cost of cleaning the wall surface by scrapers/ sand paper/ hard brushes including one coat of Primer over two coat of wall putty finished smooth using Berger/ Asian/ JK or equivalent paint including cost of scaffolding and other T&P, materials etc. all complete as per the specification including all taxes & labour cess		
A.	Artistic (Up to 3.0 Mtr)	Per Sq. ft	
B.	Artistic (Above 3.0 Mtr to 6.0 Mtr)	Per Sq. ft	
2	Supplying of all materials, labour, T&P for providing <b>Non-Artistic Paint</b> with super grade weather coat with glushy finish including cost of cleaning the wall surface by scrapers/ sand paper/ hard brushes including one coat of Primer over two coat of wall putty finished smooth using Berger/ Asian/ JK or equivalent paint including cost of scaffolding and other T&P, materials etc. all complete as per the specification including all taxes & labour cess		
A.	Non-Artistic (Up to 3.0 Mtr)	Per Sq. ft	
B.	Non-Artistic (Above 3.0 Mtr to 6.0 Mtr)	Per Sq. ft	
<b>Total Price</b>			

**Note:**

1. The quoted rates are inclusive of all taxes, duties, royalties and labour cess excluding of GST.
2. The financial bids will be evaluated on total price basis.
3. Square feet rate of Artistic Painting & Non-Artistic Painting shall be escalated @10% for every 3 (Three) meter height above 6.00 Mtr. It must be noted that the height shall be calculated from the point where the painting starts till the point it continues and ends.
4. It is clearly stated that No-Artistic paint shall not mean the base point on which the Artistic paint is worked upon.

Date:

Signature of Authorized person with Seal

Place:

Name:

Designation:

Name of the Company: